



HEAD OFFICE
BMC HOUSE, NH-34,
CHUANPUR,
P.O: CHALTIA, BERHAMPUR,
DIST: MURSHIDABAD 742101

Tender Notice.No. BGVB/HO/Recovery/01/2024-25

Date: 12.07.2024

NOTICE INVITING QUOTATION FOR HOSTING E-AUCTION FOR MOVABLE / IMMOVABLE PROPERTY / GOLD ITEMS

Sealed quotations are invited by the General Manager (Recovery), Bangiya Gramin Vikash Bank, Head Office for felicitating Bank for e-auctioning of Immovable Property (Land & Building), Gold Jewellery and Movable Items (Vehicle/Plant & Machinery/Stock etc.) for the period of three year from the date of acceptance of work order. Service Providers may apply in prescribed quotation form attached with this notice as Annexure-II.

The quotation, quoting the amount (excluding GST – if applicable) for carrying out the work, may be submitted in sealed envelope only super scribing “**Quotation for hosting E-Auction for MOVABLE / IMMOVABLE PROPERTY/GOLD ITEMS**” addressed to the General Manager, Recovery Department, Bangiya Gramin Vikash Bank, Head Office, 3rd Floor, BMC House, NH-34, Chuanpur, PO- Chaltia, Berhampur, Dist- Murshidabad, West Bengal 742101 **so as to reach him not later than 05.00 p.m. July19, 2024. Quotation received after 05:00 P.M. on July19, 2024 will not be accepted.** Quotations will be opened on July20, 2024 at 11:00A.M. in the Recovery Department, Bangiya Gramin Vikash Bank, Head Office, 3rd Floor, BMC House, NH-34, Chuanpur, PO- Chaltia, Berhampur, Dist- Murshidabad, West Bengal 742101.

For any queries regarding the quotation, the bidders may contact Recovery Department, Bangiya Gramin Vikash Bank, Head Office, 3rd Floor, BMC House, NH-34, Chuanpur, PO- Chaltia, Berhampur, Dist- Murshidabad, West Bengal 742101 Contact no: **9775531715** Or mail to **agmho@bgvb.co.in** / **smrec@bgvb.co.in** before the last date.

Please find the General Terms & Conditions and disclaimer in Annexure-I.

The Bank reserves the right to reject any or all the quotations.

General Manager
Bangiya Gramin Vikash Bank
Head Office

**BANGIYA GRAMIN VIKASH BANK
RECOVERY DEPARTMENT
HEAD OFFICE**

General Terms and Conditions:

1. The quotation should be accompanied by brief description of the company, existing client details etc.
2. All entries in bid documents must be made by hand and in ink. The rates quoted for the items shall compulsorily be in "Figure" & "Words" in English. In the event of discrepancy between the rates quoted in figures & words, the rates quoted in words, shall be binding.
3. All copies of the Quotations should be completed in all respects with all attachments/ enclosures/ Annexure. If any of the documents is missing or unsigned, the Quotation may be considered invalid by the Bank at its discretion. If space is insufficient additional paper may be used but should be in company's letterhead.
4. The quotation must include featured that are offered like marketing, advertisement etc. to make e-auction successful.
5. The Bank is not bound to accept any Quotation and reserves the right to reject any or all the Quotations, either in whole or in part without assigning any reasons.
6. The total process flow of operational aspect of e-auction. (mandatory documents need to be provided by Bank for uploading e-auction, time line, process of registration of bidder, user id password activation, EMD submission process, refund process etc.) for clarity of the Bank and understanding whether the same will match Bank's operational flow in this regard.
7. Bank up on reviewing the quotations from e-auction platform providers, will select one vendor for a period of **three years** subject satisfactory annual review. Bank reserve the right to select any of the vendor considering both the factor of lowest rate and technical compatibility.
8. Bank reserve right to terminate the work order at any point on time without assigning any reason thereof.
9. The applications should reach us on or before 17.00 hrs on 19.07.2024.
10. Selection of the vendor will be sole discretion of the Bank. No vendor will have right to question the selection process and Bank's internal criteria.
11. The offers which do not fulfill Bank's own internal assessment, will not be considered.
12. Bank will not pay any extra charge for domain creation, implementation & deployment.
13. Vendor has to arrange Product Training (hands on) for department officials as nominated by the Bank.
14. Within seven days of the receipt of intimation from the Owner of acceptance of his/ their tender, the successful tenderer shall be bound to implement the contract by signing the agreement in accordance with the draft agreement and the conditions of contract with the owner.

Date: 12.07.2024
Place: Berhampore


General Manager (Recovery)

**BANGIYA GRAMIN VIKASH BANK
RECOVERY DEPARTMENT
HEAD OFFICE**

**QUOTATION FOR HOSTING E-AUCTION FOR MOVABLE/IMMOVABLE
PROPERTY/GOLD ITEMS**

Details to be filled in by bidder

1. Name of the Bidder:
2. Address:
3. Telephone No.
4. Mobile No.
5. E-mailaddress:
6. FaxNo.
7. PANNo.
8. TAN No.
9. Registration No.:
10. GSTNo.
11. Constitution of the Bidder (whether a company/ partnership firm/ proprietary concern, copy of document to besubmitted):
12. Work Experience of the Bidder (documents supporting to similar kind of work for at least five years to be submitted):
13. Name/s of the proprietor/ partners/ Director (Copy of document to besubmitted):
14. Details of the institution/s for which similar work have been done or are being carriedout:
(Empanelment Letter & Satisfactory performance certificate to be submitted):

Sl. No	Name of the Institution	Address	Telephone Number, e-mail, Fax No.

15. Rates quoted for HOSTING E-AUCTION FOR MOVABLE/IMMOVABLE PROPERTY/GOLD ITEMS

Sl No.	Item	Unit	Rate in Rupees (in figures)*	Rate in Rupees (in words)*
1	Immovable Property (Land & Building)	Per Auction Basis		
2	Gold Jewellery	Per Packet Basis		
3	Movable Items (Vehicle/Machinery/Stock etc.)	Per Auction Basis		

***Note: The rate should be quoted excluding taxes applicable.**

16. The bidder should have never been blacklisted by any other public sector bank: Yes / No
(Undertaking in this respect to be submitted)

17. Bankers Details:

Name of the Bank	Branch Address	Nature / Type of the Account	IFSC	Account Number

I / we hereby declare that I / we have read and understood the general instructions for the bidder and also the contents of the standard agreement and accept the same. I/We declare that the particulars/information given by us is true.

Signature

(Authorised Person with Seal)

Name	
Address	
Date	
Place	

Undertaking
(To be submitted in Company's Letterhead)

Place:

Date:

The General Manager (Recovery)
Bangiya Gramin Vikash Bank
Head Office

Dear Sir,

HOSTING E-AUCTION FOR MOVABLE/IMMOVABLE/GOLD PROPERTY/ITEMS

1. We have carefully examined the scope of work and services specified in the memorandum hereinafter set out, having acquired the requisite information relating thereto as affecting the Quotation. We hereby undertake to adhere to the instructions in writing referred to in General Terms & Conditions to the Bidder and with such other materials as are provided for, and in all other respects, in accordance with such conditions so far as they may be applicable.
2. We also agree that our Quotation will remain valid for acceptance by the bank for 90 days from the date of opening of the Quotations and this period of validity can be extended for such period as may be mutually agreed between the Bank and us in writing.
3. Should this Quotation be accepted, I/we hereby agree to abide by and fulfil all the terms and conditions of the Quotation.
4. I/we understand that you reserve the right to accept or reject any or all the Quotation either in full or in part without assigning any reason thereof.

Dated this _____ day of _____ 2024.

For and on behalf of M/s _____

(Signature with seal)

Name _____ Designation _____
(Certified true copy of the Power of Attorney of the above signatory should be enclosed)

DISCLAIMER

1. Neither Bangiya Gramin Vikash Bank, nor any of its authorities or agencies nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.
2. The information is not intended to be exhaustive. Interested parties are required to make their own inquiries. The information is provided on the basis that it is non-binding on Bangiya Gramin Vikash Bank or any of its respective officers, employees, agents or advisors.
3. Bangiya Gramin Vikash Bank reserves the right not to proceed with the project or to change the configuration of the Project, to alter the time table reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the matter further with any party expressing interest.